

KEVIN KIM

Graphic Designer

Bachelor of Design

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SOFTWARE PROFICIENCY

After Effects	Photoshop
CorelDRAW	Powerpoint
CSS / HTML / PHP	Processing
Dreamweaver	Quite Imposing
Illustrator	Type Tool
InDesign	Word

CREATIVE OBJECTIVE

An experienced graphic designer who thrives in - and is seeking a - forward-thinking team, where I can contribute my unique skills, experiences, and passion in print and design to produce boundary-pushing designs.

PROFESSIONAL EXPERIENCE

2011 - Present

DESIGN & ADMINISTRATION SPECIALIST

The Printing House, Toronto, ON

- Lead the design process from client consultation, conceptualization, to production, based on negotiated budgets and timelines.
- Track and maintain project timelines, ensuring deliverables are completed according to required specification and within specified deadlines.
- Administer work order dockets from creation to completion through all stages of production.
- Oversee the processing and production workflow of print specific work orders, utilizing industry standard digital copiers and printers.
- Manage front end counter responsibilities, including but not limited to responding to client inquiries, determining quotes and pricing, setting scope of work, and product handover.
- Arrange internal and external scheduled maintenance cycles on all printing, bindery, and finishing machines.
- Manage the overall finishing process and quality control for a variety of printed materials.
- Order and manage inventory

FREELANCE EXPERIENCE

2009 - Present

GRAPHIC DESIGNER

- Worked with clients from vision, conception, to production on a wide portfolio of designs and products, including but not limited to logos, business cards, brochures, and company websites.
- Negotiate costs and pricing according to client budget.
- Maintain frequent communication with clients on project status, and adhere to set deadlines.
- Provide digital and physical proofs, colour samples, and finished products.

EDUCATION

BACHELOR DEGREE OF DESIGN: BDes GRAPHIC DESIGN

Ontario College of Art and Design University (OCADu), Toronto

CERTIFICATE OF ART FUNDAMENTALS

Sheridan College, Oakville